



MALMESBURY TOWN COUNCIL

Minutes of the **Planning & Environment Committee Meeting** Held in Malmesbury Town Hall on Tues 10th June 2025

Present: Cllrs: J Slade (Chair), P Exton (Vice Chair), R Sanderson, I Wallis,
K Drake, R P Jones, M Akhtar

Also present: Lisa Dent (Dep Town Clerk), Cllr J Akhtar, Cllr O Wallis

PE/25/078 To receive Declarations of Interest in accordance with the Council's Code of Conduct.

Cllr M Akhtar enquired about declaring an interest but as it was not a pecuniary interest he was advised he could be involved in voting but may wish to leave the room as per standing orders.

PE/25/079 To receive apologies for absence.

None received.

PE/25/080 Public participation on items of business included on the agenda

None requested.

PE/25/081 To approve minutes of meeting held on Tuesday 27th May 2025

The minutes were adopted and signed as a correct record.

PE/25/082 To consider proposal to Policy & Resources Committee to increase P&E Committee membership

A motion to increase the membership by X1 was not carried, a second motion was proposed to increase the membership by X2 councillors and this was agreed.

PE/25/083 To review parking data (if available) from Wiltshire Council re subsidised parking agreement at Cross Hayes and Station Yard car parks

The parking data was reviewed and it was noted that the data is showing an increase in parking uptake/revenue and therefore the parking agreement costs may be increased at the time of renewal in autumn this year.

PE/25/084 To receive and note income and expenditure report

The report was noted and also that other expenditure related to P&E projects will be reported on going forward. Regarding Strategic Planning £15000.00 being held as an Ear Marked reserve, the Deputy Town clerk will clarify with the Town Clerk that the committee has delegated authority by full council (as per standing orders) to action relevant expenditure as the committee sees fit.

PE/25/085 To note LHFIG notes from meeting 13th May 2025; To review LHFIG Highways Improvement requests currently submitted and agree actions on any queries

The notes from 13th May 2025 LHFIG meeting were noted,

The actions on the report requested committee input were reviewed as follows:-

- White lining requested by resident at Horsefair - the committee requests LHFIG to

continue to progress and keep issue open.

- Parking outside Malmesbury Abbey – the committee requests to consider ‘please park considerately as to not block the pavement’ signage and open to LHFIG input on alternatives.
- Lighting to bridge at Cuckingstool Mead – A meeting will be held on this, the committee requests LHFIG to keep issue open.
- HGV’s to Malmesbury town centre – Highways improvement request submitted to review signage to be reviewed by LHFIG.

PE/25/086 To consider Highways Improvement form requests

- Pedestrian crossing to St Jospeh’s School – recent meeting has taken place with councillor P Exton, resident who submitted the request and school Headteacher and the location of the crossing suggested as corner of Oxford Street to Holloway. A reflecting mirror may be appropriate fixed to the corner lamppost to enable vehicles approaching uphill to have some visibility around the bend. Flashing lights which can be operated by the school would also be of benefit. Head teacher is positive about the proposed crossing and will contact parents to ascertain if it would be favourably received. It was agreed to submit this request to LHFIG for further consideration.
- Silk Mills request for a section of pavement – it was agreed to submit this to LHFIG for further consideration.
- Foundry Lane – various issue re making good pavement, reinstating a post which has been removed and consideration to a give way lining and no right turn sign. It was agreed to submit this to LHFIG for further consideration.
- Athelstan Road resident request for lining to prevent parking blocking driveway. It was agreed to submit this request for bar marking to LHFIG for further consideration.

PE/25/087 To note Application for a new premises license - Dyson Village, Tetbury, Malmesbury, SN16 0QF

The licence application was noted.

PE/25/088 To resolve comment of planning applications received since last meeting

WC Ref: PL/2025/04280 - 12 Cross Hayes, Malmesbury, SN16 9BD

No Objection was resolved

WC Ref: PL/2025/01699 - 32 Bristol Street, Malmesbury, SN16 0AX

No Objection was resolved

WC Ref: PL/2025/04122 - 10 Gloucester Street, Malmesbury, SN16 0AA

No objection to change of use, further planning applications will be reviewed for comment in the usual manner following notification.

WC Ref: PL/2025/04122 - The Warehouse, Silver Street, Malmesbury, SN16 9BU

No objection if like-for-like materials are used suitable for a conservation area.

WC Ref: PL/2025/04653 - Notification of proposed works to trees in a conservation area.

Support, the committee would like to request replacement planting to be made if possible.

WC Ref: PL/2025/04225 - Notification of proposed works to trees in a conservation area.

No objection, the committee would like to request replacement planting to be made if possible.

PL/2025/04213 - Notification of proposed works to trees in a conservation area.

No objection, the committee would like to request replacement planting to be made if possible.

PE/25/089 Update on standing items

Triangle Junction – Agree next steps re The Triangle junction and War Memorial working group

It was agreed to proceed with raising a traffic survey request to check speeds along Bristol Street/Gloucester Road to help decide as whether to request an official 20 mph assessment.

It was agreed to dissolve the War Memorial working group.

Wheeler Way

It was agreed to request an update for the next meeting from Cllr G Grant.

Dual recycling bins for general refuse/recyclables: installation update

The signage for the new bins was reviewed.

It was agreed to request:-

- that the glass bottle is removed from the sign (glass cannot be accepted as a recyclable material by our waste collector).
- 'No glass' is added to the Mixed Recycling text.

The meeting was closed at 8.27 p.m.